



Regular Board of Trustees Meeting Minutes

Gillette College

8/19/2026 11:30 AMMDT

@ Technical Education Center, 3251 4-J Road, Gillette, WY 82718

Attendance

Present:

Members: Teri Anderson, Ellis Day, Josh McGrath, Robert Palmer, Larry Smith (remote), Tracy Wasserburger

Guests: Raveena Devje, Win Hammond, Dave Horning, Jeff Wasserburger

Administration: Janell Oberlander, Elly Henning, Roger Humphrey, Anne Larsen, Glenn Pauley, Barry Spriggs (remote)

Staff: Shantel Moore, Renee Collins, Shanen Redding, Evonne Carter, Travis Grubb, Rachael Lane, Thomas Moore, Diana Newman, Janie Rayback, Lindsay Wakefield, Kjersti Waldemar

Absent:

Members: Nello Williams

I. Call to Order

[Motion Agenda 8-19-2026.doc](#)

- A. Pledge of Allegiance
- B. Roll Call
- C. Additions/Deletions to Agenda for Wednesday, August 19, 2026

Motion:

Chair Wasserburger requested a motion to approve the Agenda for the Regular GCCD BOT meeting held today, Wednesday, August 19, 2026 with the amendment of changing New Business agenda item A to read 'Ellucian Annual Subscription Approval'.

Motion moved by Josh McGrath and motion seconded by Robert Palmer. Motion carried.

D. Approval of Consent Agenda for Wednesday, August 19, 2026

- 1. Minutes of GCCD Regular BOT Meeting Held on July 15, 2026

[Regular Board of Trustees Meeting Minutes 7-15-2026 - DRAFT.pdf](#)

- 2. Minutes of Executive Session Held on June 17, 2026

- 3. Staffing Report

[Staffing Report 8-12-2026.pdf](#)

4. July 2026 Financials

 [July Dashboard Report.pdf](#)

Motion:

Chair Wasserburger requested a motion to approve the Consent Agenda for the Regular GCCD BOT meeting held today, Wednesday, August 19, 2026.

Motion moved by Teri Anderson and motion seconded by Ellis Day.

Motion carried.

II. For the Good of the District

A. Good News from the Trustees

Trustee McGrath had a very busy summer with his daughter getting married, his youngest going to the University of Wyoming and he turned 50. Trustee Smith's granddaughter started kindergarten today. Trustee Day's son started his senior year at Thunder Basin today and he had a great hike up to Bomber Mountain this summer. Trustee Anderson's brother in-law got his car fixed and he's no longer living with them.

B. Good News from the College

Dr. Oberlander invited the new Student Senate officers to introduce themselves. Josh Rogers, Karissa Loudermilk, Kailey Phillips, Zurry Moore, and Kevin Amegee shared their majors and positions. Dr. Oberlander acknowledged Dr. Spriggs being inducted into the Fulton County All-Sports Hall of Fame, he was a 3 sport high school athlete and went on to run track in college and we're so glad to have him with us at the college. He shared that sports taught him lessons that he still uses today.

III. Organizational Reports

A. President's Report - President Oberlander

Faculty are back and there are lots of trainings and 25 professional development sessions happening and being put on internally. Students move in tomorrow and Friday we gather for convocation and the fight song for the Pronghorns will officially be released. The Week of Welcome packet that the trustees have at their places show all of the events as well as the Activities Calendar that highlight the opportunities for connection for students.

We submitted the Department of Education pre-application and then needed to engage the Wyoming delegation for their assistance in moving that application forward because a 3-6 month turn around time is not acceptable. A week later, the Education Department responded and we are in contact with them. For accreditation our next piece that is due is the provisional plan. We're currently working on that. We're weighing options between early initial accreditation or staying in candidacy. Our next HLC visit is locked in for September 13-14, 2027. The .edu email address application was submitted and it was denied because we have to be accredited first, not just in candidacy.

The Cabinet worked on our Focus Areas for the next year and we're working with an organization called Talent Elevated to help us move into the next level of work for the institution. There has also been the implementation of a Council for Leadership and Innovation that includes the Deans, the Athletic Director and the Director of Human Resources.

The Campbell County High School stadium lights are being taken down as they build their new field and Facilities Director Wolfe spoke about the possible option to transfer the used lights to our soccer field or to buy them new. He's working on the specifics and costs for the possibilities of reusing them or buying new. There are pros and cons for each option. Getting them used would potentially give us 5-10 years of life as opposed to 15-20 years. Marty will continue exploring the options.

B. Pursuant to Board Policy 3000.30 – Annual Information Technology Report -
Renee Collins

Renee shared some words about her upcoming retirement and thanked the trustees and college for 10 great years. She then went over her annual report.

 [2026 BOT ITS Annual Report.pptx](#)

C. Athletics Report - Athletic Director Rayback

Janie shared what an amazing year the athletics department has had with the first Hall of Fame inductees and banquet, the first ever women's national tournament appearance, Coach Lewis winning coach of the year for the district, the women's basketball team winning the Alberta Lee Cox award, a new game day experience with community partners and the live stream and tricast system which was a significant improvement. The Name Image Likeness policy was also enacted. There were 2,957 hours of community service, which was 1,000 hours more than last year. Food drives, Memory of the 8 walk/run, elementary visits, Boys and Girls Club anti-bullying assembly. The Heart of Service award is a very competitive award with the coaches about which team is the most servant hearted within the community. Academic excellence was amazing with a 3.1 GPA average in the athletic department and Energy City Voices combined. ECV performed in a national collegiate choir competition as the guest performers. The University of Wyoming exhibition game was a huge and successful event. There is a new way to track eligibility for all teams that meets NJCAA audit requirements as well as a new way to track athlete health and injuries. The OpenDorse partnership for NIL is going well with monthly touch bases in addition to the coach and student trainings. Trustee Palmer suggested working with other colleges and presidents to work with the federal delegation on making changes to the Visa process because it is difficult to navigate and changes so frequently.

D. Strategic Plan Progress - Dr. Humphrey

Dr. Humphrey reviewed his presentation.

 [BOT Presentation 8-19-2026.pptx](#)

 [KPI Scorecard for AY 2025 - 8-11-26.docx](#)

E. BOCHES update - Jeff Wasserburger

The budget was accepted by the Campbell County School Board. There are currently 200 students in the Pronghorn Advantage Scholarship. Two years ago a project was started with Campbell County High School and Thunder Basin with classes building sheep herder wagons and they are complete. In May they were at the sheep herders festival, at the County Fair and State Fair and they finished 5th and 6th in the state. They will now be going to the Glenrock sheep herders festival and then come back to Gillette. One wagon is going to be live auctioned by SkillsUSA and the Gillette College Foundation is going to sell raffle tickets for the other.

 [FY2027 Budget.xls.xlsx](#)

IV. Old Business

A. 2nd Reading of Policy 1000 Updates - Chair Wasserburger

1. Policy 1000.2 Board Authority and Legal Description
 [1000.2 Board Authority and Legal Description - Redline.pdf](#)
2. Policy 1000.3 Membership of the Board of the Trustees
 [1000.3 Membership of the Board of Trustees.pdf](#)
3. Policy 1000.4 Board Vacancies
 [1000.4 Board Vacancies.pdf](#)
4. Policy 1000.6 Officers of the Board
 [1000.6 Officers of the Board.pdf](#)
5. Policy 1000.8 Meetings of the Board
 [1000.8 Meetings of the Board.pdf](#)
6. Policy 1000.11 Board Self-Evaluation
 [1000.11 Board Self-Evaluation.pdf](#)
7. Procedure 1000.11 Board Self-Evaluation
 [Procedure 1000.11 Board Self-Evaluation.pdf](#)
8. Policy 1000.12 Evaluation of the GCCD President
 [1000.12 Evaluation of the GCCD President.pdf](#)

Motion:

Trustee McGrath made a motion to approve the second and final reading of policies: 1000.3, 1000.4, 1000.6, 1000.8, 1000.11. and pulling off 1000.2 for a small change and 1000.12 for a formatting issue.

Motion moved by Josh McGrath and motion seconded by does not need a second because it came from the Governance Committee. Motion carried.

Motion:

Chair Wasserburger requested a motion to approve Policy 1000.2 with the change of wording to 'ratify' appointments of Foundation and Advisory Board members.

Motion moved by Larry Smith and motion seconded by Josh McGrath. Motion carried.

Motion:

Chair Wasserburger requested a motion to approve Policy 1000.12 with the change of making d. and e. to be points 3 and 4.

Motion moved by Josh McGrath and motion seconded by Teri Anderson.
Motion carried.

Legal Counsel shared that the Conflict of Interest policy was not discussed at this meeting because he's working on pulling all of the statutes together and he's going to bring forward a more thorough policy.

V. New Business

A. Ellucian Contract Approval - Vice President Larsen

Amended to read 'Ellucian Annual Subscription Approval'.

 [WCCC Ellucian Invoice 62.pdf](#)

 [Ellucian Price Presentation.pdf](#)

Motion:

Chair Wasserburger requested a motion to approve \$384,902 for the Colleague/Ellucian annual subscription covering July 1, 2026 – June 30, 2027 per the original five year agreement.

Motion moved by Teri Anderson and motion seconded by Ellis Day. Motion carried.

B. Spending Authority to Tech Center Boiler - Facilities Director Marty Woulfe

 [Boiler Cost Summary.pdf](#)

 [TEC DRAFT K-Boiler Replacement-Apex draft 8.17.26.pdf](#)

Motion:

Chair Wasserburger requested a motion to approve the replacement of the boiler in the Technical Education Center at a cost not to exceed \$246,074, with the work primarily being awarded to Apex Mechanical.

Motion moved by Robert Palmer and motion seconded by Teri Anderson. Motion carried.

C. Application Approval for Student and Exchange Visitor Program (SEVP) Certification - Dean Diana Newman

 [7.8.26 MEMO sevis.docx](#)

Motion:

Chair Wasserburger requested a motion to approve the Student and Exchange Visitor Program Application.

Motion moved by Teri Anderson and motion seconded by Robert Palmer. Motion carried.

VI. Committee Reports

VII. Public Comments

VIII. Upcoming Events

- A. Community College Board of Trustees Application for Election Filing Period - August 5 - August 24, 2026
- B. August 20, 2026 - Student Move In Day
- C. August 21, 2026 - Convocation
- D. August 24, 2026 - Classes Start for Fall Semester
- E. August 27, 2026 - Backyard Bash by the Bridge, Main Building Back Patio, 3-7 p.m.
- F. September 8, 2026 - Meet the Pronghorns, Soccer Pitch, 6 p.m.

IX. Adjourn

Motion:

Chair Wasserburger requested a motion to adjourn.

Motion moved by Josh McGrath and motion seconded by Ellis Day. Motion carried.
Meeting adjourned at 1:35 PM

