Regular Board of Trustees Meeting Minutes

Gillette College
7/15/2026 12:00 PMMDT
@ Wright Town Hall, 395 Lariat Way, Wright, WY 82732

Attendance

Present:
Members: Teri Anderson, Ellis Day, Josh McGrath, Robert Palmer, Larry Smith, Tracy Wasserburger, Nello Williams
Guests: Raveena Devje, Shannon Ireland, Ralph Kingan, Doug Schrader, Jeff Wasserburger, Sarah Weerstra, Anne Ziegenhorn
Administration: Janell Oberlander, Elly Henning, Roger Humphrey, Anne Larsen, Glenn Pauley
Staff: Greg Busch, Renee Collins, Shanen Redding, Thomas Newman

I. Call to Order

Motion Agenda 7-15-2026.doc

A. Pledge of Allegiance

Trustee Day led the pledge.

B. Roll Call

C. Additions/Deletions to Agenda for Wednesday, July 15, 2026

Motion:
Chair Wasserburger requested a motion to approve the Agenda for the Regular GCCD BOT meeting held today, Wednesday, July 15, 2026.

Motion moved by Nello Williams and motion seconded by Ellis Day. Motion carried.

D. Approval of Consent Agenda for Wednesday, July 15, 2026

1. Minutes of GCCD Regular BOT Meeting Held on June 17, 2026

   Regular Board of Trustees Meeting Minutes 6-17-2026 - DRAFT.pdf

2. Minutes of Executive Session Held on June 17, 2026
3. Staffing Report

   Staffing Report 7-8-2026.pdf

4. June 2026 Financials

   June Finance Pack.pdf

Motion:

Chair Wasserburger requested a motion to approve the Consent Agenda, with removal of item two, for the Regular GCCD BOT meeting held today, Wednesday, July 15, 2026.

Motion moved by Teri Anderson and motion seconded by Josh McGrath. Motion carried.

Trustee Palmer shared that the executive session minutes were not included in the packet. Secretary Day will get those to the trustees to be voted on at the next board meeting.

II. For the Good of the District

A. Good News from the Trustees

Trustee Williams' grandson is engaged! Trustee Anderson had a wonderful family reunion with a memorial for her mother who passed away last year. Chair Palmer reminded everyone to fill out the Optional 1% Survey that has been mailed to everyone in the county.

B. Good News from the College

The final results from the 2026 CNFR Results are, overall: Brylee Grubb — Barrel Racing, 5th in the Nation, Staheli Adams — Breakaway Roping, 7th in the Nation, Drew Harper & Jess Harper — Team Roping, 9th in the Nation7. CNFR qualifiers and 4 athletes finishing in the Top 10 in the nation (out of over 4,000 college rodeo contestants). Dr. Spriggs had a hip replacement last week and he's doing really well in his recovery!

III. Organizational Reports

A. President's Report - President Oberlander

The college is now a candidate for accreditation with the Higher Learning Commission. A lot of hard work and dedication has gone into reaching this milestone. We're pleased with the outcome and where we're at right now. What's next: conversation with liaison in August and then we can finalize the provisional plan that is due in 90 days. We continue to evaluate seeking early accreditation. That is a high stakes step to do and we're still exploring that option. We have submitted our pre-application to the US Department of Education and have yet to hear back. Renee Collins will submit the application to get our .edu address as well. Within the next few weeks we will have the Accreditation Roadmap updated on our website as we finalize dates. The Cabinet retreat is coming up next week and we will assess the focus areas that were set last year and take a look at how we do business because we need to start shifting and thinking about what is next and shifting responsibility to the mid-level managers.

B. Risk Management Report - Risk Manager Greg Busch

Report-AAR-Gillette CC-2026 Final.pdf

BoT EM Update 07-15-26.docx

Greg shared highlights from the tabletop exercise that was held last month. The mock exercise is part of federal compliance and entailed a tanker truck spill with a plume of smoke heading toward the college residence halls. During the exercise the college team was separated from the first responder team and that presented real world challenges. The positives that the after action report highlighted are the redundancies in our Alertus group messaging app as well as a strong communications team. Areas for improvement included a plan to evacuate students who do not have transportation and we are going to review and improve that plan with our Dean of Students. Laying out expectations for staff and faculty will be addressed again at our professional development and a new monthly safety reminder will be instituted to keep safety on everyone's mind. The last area to work on was to create an electronic emergency response folder that includes vital documents. We already have a Teams site for the Emergency Coordination Team and we will add a folder that includes all those documents so there is access. Trustee Palmer asked if the Chair could be included in the After Action meeting next time to give input on what went well and what could be improved. He also suggested further defining the role of the Chair for future exercises.

IV. Old Business

A. Second Reading of Policy 2000.6 - Bond Issuance and Debt Management - Vice President Larsen

Policy 2000.6 - Bond Issuance and Debt Management.docx

Motion:
Chair Wasserburger requested a motion to approve the second and final reading of Policy 2000.6 – Bond Issuance and Debt Management.

Motion moved by Josh McGrath and motion seconded by Robert Palmer. Motion carried.

B. Second Reading of Policy 2000.7 - Reimbursement Resolution - Vice President Larsen

Policy 2000.7 - Reimbursement Resolution.docx

Motion:
Chair Wasserburger requested a motion to approve the second and final reading of Policy 2000.7 – Reimbursement Resolution.

Motion moved by Robert Palmer and motion seconded by Teri Anderson. Motion carried.

C. Reimbursement Resolution - Vice President Larsen - Vice President Larsen

Reimbursement Resolution - District 07-15-26.pdf

Motion:
Chair Wasserburger requested a motion to take from the table the Reimbursement Resolution that was laid on the table during the previous meeting.

Motion moved by Robert Palmer and motion seconded by Josh McGrath. Motion carried.

Motion:
Chair Wasserburger requested a motion to approve the Reimbursement Resolution, with changing the resolution number to 001-2027.

Motion moved by Nello Williams and motion seconded by Ellis Day. Motion carried.

Trustee Palmer would like the numbering of the resolutions to be in chronological order with an example being 001-2027 to designate the number and the fiscal year to help track and find resolutions.

V. New Business

A. Approval of Public Meeting Calendar

2026-2027 Public Meeting Calendar.pdf

Motion:
Chair Wasserburger requested a motion to approve the Public Meeting Calendar for 2026-2027 with the time change of meeting in July 21, 2027 in Wright at noon.

Motion moved by Josh McGrath and motion seconded by Nello Williams. Motion carried.

B. 1st Reading of Policy 1000 Updates - Chair Wasserburger

1. Policy 1000.2 Board Authority and Legal Description

1000.2 Board Authority and Legal Description - Redline.pdf

2. Policy 1000.3 Membership of the Board of the Trustees

   1000.3 Membership of the Board of Trustees.pdf

3. Policy 1000.4 Board Vacancies

   1000.4 Board Vacancies.pdf

4. Policy 1000.6 Officers of the Board

   1000.6 Officers of the Board.pdf

5. Policy 1000.8 Meetings of the Board

   1000.8 Meetings of the Board.pdf

6. Procedure 1000.9A Conflict of Interest

   Procedure 1000.9A Conflict of Interest.pdf

7. Policy 1000.11 Board Self-Evaluation

   1000.11 Board Self-Evaluation.pdf

8. Procedure 1000.11 Board Self-Evaluation

   Procedure 1000.11 Board Self-Evaluation.pdf

9. Policy 1000.12 Evaluation of the GCCD President

   1000.12 Evaluation of the GCCD President.pdf

   Motion:

   Chair Wasserburger requested a motion to approve the first reading of policies: 1000.2, 1000.3, 1000.4, 1000.6, 1000.8, 1000.11 and 1000.12 to include the discussed changes.

   Motion moved by Larry Smith. Motion carried.

   Trustee Palmer had several changes that will be incorporated into the second readings along with legal counsel review to check statutes.

VI. Committee Reports

VII. Public Comments

Mayor Kingan shared that he appreciates the Trustees meeting in Wright.

VIII. Upcoming Events

A. July 31, 2026 - Foundation Golf Tournament

B. Community College Board of Trustees Application for Election Filing Period - August 5 - August 25, 2026

C. August 17, 2026 - Faculty Return

D. August 18, 2026 - Board Workshop on Enzi Building 50% Construction Document Pricing Set (Sampson) and MOA Masterplan Report, Tech Center, 3:30 - 5 p.m.

E. August 20, 2026 - Student Move In Day

F. August 21, 2026 - Convocation

G. August 24, 2026 - Classes Start for Fall Semester

H. August 27, 2026 - Backyard Bash by the Bridge, Main Building Back Patio, 3-7 p.m.

I. September 1, 2026 - Meet the Pronghorns, Soccer Pitch, 6 p.m.

IX. Adjourn

Trustee Williams asked Dr. Oberlander to give an update on the Enzi Building construction process for those in attendance from Wright. Dr. Oberlander shared that we're nearing the end of the construction document phases and that the plan is to break ground in spring 2027 and the bonding for the building is underway. Some bids are already out for pre-construction.

Motion:

Chair Wasserburger requested a motion to adjourn.

Motion moved by Nello Williams and motion seconded by Larry Smith. Motion carried at 1:36 p.m.