



Regular Board of Trustees Meeting Minutes

Gillette College

5/20/2026 11:30 AMMDT

@ Technical Education Center, 3251 4-J Road, Gillette, WY 82718

Attendance

Present:

Members: Teri Anderson, Ellis Day, Josh McGrath (remote), Robert Palmer, Larry Smith, Tracy Wasserburger, Nello Williams

Guests: Raveena Devjee, Win Hammond

Administration: Janell Oberlander, Elly Henning, Anne Larsen, Glenn Pauley, Barry Spriggs

Staff: Renee Collins, Evonne Carter, Shawn Neary, Diana Newman, Thomas Newman, Janie Rayback (remote), Kwin Wilkes, Marty Woulfe

I. Call to Order

Trustee Smith led the pledge.

 [Motion Agenda 5-20-2026.doc](#)

- A. Pledge of Allegiance
- B. Roll Call
- C. Additions/Deletions to Agenda for Wednesday, May 20, 2026

Motion:

Chair Wasserburger requested a motion to approve the Agenda for the Regular GCCD BOT meeting held today, Wednesday, May 20, 2026.

Motion moved by Teri Anderson and motion seconded by Robert Palmer. Motion carried.

D. Approval of Consent Agenda for Wednesday, May 20, 2026

- 1. Minutes of GCCD Regular BOT Meeting Held on April 15, 2026

 [Regular Board of Trustees Meeting Minutes 4-15-2026 - DRAFT.pdf](#)

- 2. Staffing Report

 [Staffing Report 5-15-2026.docx](#)

- 3. April 2026 Financials

 [April Financial Report.pdf](#)

Motion:

Chair Wasserburger requested a motion to approve the Consent Agenda for the Regular GCCD BOT meeting held today, Wednesday, May 20, 2026, with a small change to the Good News section of the April 15, 2026 minutes.

Motion moved by Nello Williams and motion seconded by Larry Smith.
Motion carried.

II. For the Good of the District

A. Good News from the Trustees

Trustee Anderson's grandson graduated from Gillette College and the trustees congratulated Trustee Day on his graduation as well. Trustee Williams congratulated Marty and the facilities staff on how beautiful the grounds look. He also congratulated Trustee McGrath on the Booster Club golf tournament and his grandson Deegan is getting married soon in Arizona. Trustee McGrath's daughter Reece graduated high school.

B. Good News from the College

Dr. Oberlander shared that commencement was one of many celebrations, Nick Wilson, diesel faculty, earned his Associate of Science degree, Allyssa Molenda received her Bachelors degree from the University of Wyoming, Titus Stevens, tutor, earned his Masters Degree from the University of Wyoming, Dr. Roger Humphrey was hooded at the University of Wyoming for his doctorate. The final Faculty Senate meeting for the semester was held and they shared that commencement was a roaring success and program learning and Institutional Learning Outcome assessment meetings have been going very well and several faculty are presenting at national conferences over the summer and fall. There were over 300 people in attendance for Dyno Days. The Women's Rodeo Team is going to the College National Finals Rodeo along with several members of the Men's Rodeo Team.

III. Organizational Reports

A. President's Report - President Oberlander

The Institutional Actions Council Hearing report has been shared and we are now awaiting the Higher Learning Commission Board of Trustees Meeting in June and we anticipate receiving the letter of candidacy around the July 4th holiday. We are prepared with the next steps. The City is holding its Planning and Zoning Committee meeting in June to re-zone the Pronghorn Plaza.

B. Gillette College Advisory Board Report - Chair Scott Durgin

One of Scott's goals is to have guest speakers from the college to learn more about what's happening. This past week Brandi Martin, Director of Career Services, educated them on the new department and the work she is doing. The board will take a break for the summer and reconvene in August. Their new member is Heidi Hurley to fulfill the healthcare position on the board.

C. Institutional Advancement Report - Vice President Pauley

Vice President Pauley has been in the position for the last 3 months and has been learning all of the academia procedures and policies, he is working on 3 year action plans for his areas, he is working closely on the Enzi Building capital campaign and he's documenting all of the

partnerships the college has. He will be doing a GAP analysis as well and he's getting a handle on the grant process as well as looking into other funding sources. The Foundation has raised \$2 million in donations for the Enzi Building and Casino Night raised \$20,000 more than last year's event. The marketing department has a second person to help with the workload and viewership on the website has increased as well as interaction and follows on social media channels.

D. Facilities Update and Summer Projects - Director Marty Woulfe

6 dead trees were replaced and 13 more will be planted. There are 23 facilities staff members between full-time and part-time and bus drivers. The bridge is deemed structurally safe and it will be tested every two years going forward. The custodial department will deep clean high traffic areas this summer. Updated wayfinding work will begin soon. The staff has addressed 5,167 work orders, compared to 2,500 the year before which reflects the use of the new system. The multi-year maintenance plan is being implemented. The trustees were complimentary of how beautiful the campus looks.

IV. Old Business

A. Second Reading - Policy 5000.11 - Name, Image, Likeness Policy - Athletic Director Rayback

Trustee Palmer struggles with NIL and amateur athletics but he will vote in favor of the policy because of the wording and how it permits and educates the students. Trustee Day seconded that.

 [Policy 5000.11 - Name, Image and Likeness.docx](#)

Motion:

Chair Wasserburger requested a motion to approve the second and final reading of Policy 5000.11 – Name, Image, Likeness.

Motion moved by Teri Anderson and motion seconded by Larry Smith. Motion carried.

B. Second Reading Policy 3000.40 - Surveillance Cameras - Greg Busch

 [Policy 3000.40 - Surveillance Cameras.docx](#)

Motion:

Chair Wasserburger requested a motion to approve the second and final reading of Policy 3000.40 – Surveillance Cameras, with adding 'purposes' after academic.

Motion moved by Robert Palmer and motion seconded by Ellis Day. Motion carried.

C. Second Reading Policy 5000.10 - Anti-Hazing Policy - Greg Busch

 [Policy 5000.10 - Anti-Hazing.dotx.docx](#)

Motion:

Chair Wasserburger requested a motion to approve the second and final reading of Policy 5000.10 – Anti-Hazing Policy.

Motion moved by Nello Williams and motion seconded by Robert Palmer. Motion carried.

- D. Second Reading Policy 4000.15 - Fraud - Dr. Spriggs

 [Policy 4000.15 - Fraud.docx](#)

Motion:

Chair Wasserburger requested a motion to approve the second and final reading of Policy 4000.15 - Fraud.

Motion moved by Teri Anderson and motion seconded by Robert Palmer. Motion carried.

V. New Business

- A. July Meeting Time Change - Dr. Oberlander

Motion:

Chair Wasserburger requested a motion to change the July 15, 2026 Board of Trustees public meeting from 11:30 a.m. to 12 p.m.

Motion moved by Teri Anderson and motion seconded by Larry Smith. Motion carried.

- B. Bond Agreement Approval - Vice President Larsen

 [Stifel Contract Gillette CCD 5.14.2026.pdf](#)

Motion:

Chair Wasserburger requested a motion to approve the Underwriter Engagement Agreement between the GCCD and Stifel, Nicolaus & Company, Incorporated, for services related to the issuance of Lease Revenue Bonds, to finance the construction of the Enzi Applied Learning Center.

Motion moved by Larry Smith and motion seconded by Teri Anderson. Motion carried.

- C. Bond Attorney Approval - Vice President Larsen

Motion:

Chair Wasserburger requested a motion to approve the engagement of Rick Thompson of Hathaway & Kunz, LLP, to serve as Bond Counsel in connection with the issuance of Lease Revenue Bonds, for the financing of the Enzi Applied Learning Center.

Motion moved by Robert Palmer and motion seconded by Ellis Day. Motion carried.

- D. Enzi Center for Applied Learning Cost Escalation - Dr. Oberlander

Motion:

Chair Wasserburger requested a motion to approve an increase to the construction budget for the Enzi Applied Learning Center in the amount of \$17,000,000.

Motion moved by Nello Williams and motion seconded by Teri Anderson. Motion carried.

- E. Approval for Bank Account Access - Vice President Larsen

 [Business Office Account Access.docx](#)

Motion:

Chair Wasserburger requested a motion to approve Kwin Wilkes as a signer with administrative access to all the Security State Bank accounts, the WYGIF accounts, the WYOCLASS accounts, and the First National Bank accounts, and to re-grant access to the First National Bank accounts for Samantha Rankin.

Motion moved by Teri Anderson and motion seconded by Larry Smith. Motion carried.

- F. Ratification of Advisory Board Member (Heidi Hurley) - Scott Durgin

 [Advisory Board - Heidi Hurley.docx](#)

Motion:

Chair Wasserburger requested a motion to ratify new Advisory Board Member, Heidi Hurley.

Motion moved by Nello Williams and motion seconded by Robert Palmer. Motion carried.

VI. Committee Reports

- A. Board Education - Trustee Palmer

Trustee Palmer shared information on the history of commencement ceremonies. Degree ceremonies date back to the 12th century. The universities in Europe were apprentice based and at the ceremony they would be given a testimonial of skill. Commencement derives from the Latin word 'begin'. Diploma in Greek and Latin means 'double fold paper'.

In the United States Harvard's first commencement took place in 1642. Diplomas were written entirely in Latin on thin sheepskin. The first woman to be granted a degree was in December 1831. The graduation attire are symbols of distinction and were used for warmth. Pomp and Circumstance, the traditional march, was used first in 1905. Tossing the cap at the end of the ceremony was first done at the Naval Academy in 1912.

Trustee Palmer presented the trustees with an honorary certificate of completion for continuing education credits.

VII. Public Comments

VIII. Upcoming Events

- A. July 31, 2026 - Foundation Golf Tournament
- B. Community College Board of Trustees Application for Election Filing Period - August 5 - August 25, 2026

IX. Executive Session pursuant to Wyoming Statute 16-4-405(ii) on matters concerning personnel

There will be no action taken after the executive session.

Motion:

Chair Wasserburger requested a motion to enter into executive session.

Motion moved by Nello Williams and motion seconded by Teri Anderson. Motion carried.

X. Adjourn

