



Regular Board of Trustees Meeting Minutes

Gillette College

1/21/2026 11:30 AMMST

@ Technical Education Center, 3251 4-J Road, Gillette, WY 82718

Attendance

Present:

Members: Teri Anderson, Ellis Day, Robert Palmer, Larry Smith, Tracy Wasserburger, Nello Williams, Josh McGrath

Guests: Cathy Cocks (remote), Brandon Daigle (remote), Raveena Devjee, Tiffany Enamorado, Dave Horning, Brynna Kahl, David Neri, Cameron Smith

Administration: Janell Oberlander, Elly Henning, Roger Humphrey, Barry Spriggs, Anne Larsen

Faculty: Jared Vance, Lisa Arhart, Justin Merryman, Gwen Reed

Staff: Dale Porter, Lindsay Wakefield, Evonne Carter, Renee Collins, Marty Brown, Ma Marina Rodriguez Castrellon, Travis Grubb, Shantel Moore, Ellen Peterson, Maria Guadalupe Ortiz Sanchez, Joleen Torres, Jared Vance

I. Call to Order

 [Motion Agenda 1-21-2026.pdf](#)

A. Pledge of Allegiance

Trustee Smith led the pledge of allegiance.

B. Transition of Board Officers

Trustee McGrath handed the meeting over to Chair Wasserburger and the trustees and Dr. Oberlander shared their thanks to Trustee McGrath for his chairmanship over the last two years. Trustee McGrath was also presented with an engraved wooden chair acknowledging his service on the board.

C. Roll Call

There is a quorum.

D. Additions/Deletions to Agenda for Wednesday, January 21, 2026

Motion:

Trustee Smith requested a motion to update New Business Item A to read 'Approval of Request for Qualifications for CMAR'.

Motion moved by Larry Smith and motion seconded by Josh McGrath. Motion carried.

Motion:

Trustee Palmer made a motion to remove the financial report from the consent agenda.

Motion moved by Robert Palmer and motion seconded by Teri Anderson. Motion carried.

Trustee Palmer referred the board to page 3 of the financials, the unrestricted funds that are the building maintenance funds transferred to the college from the County specifically. He thinks it is important for the board to place restrictions and spell out how those funds are supposed to be spent and to clarify for any lay persons that those funds are not available to be spent like they may appear on the financial report. Vice President Larsen stated that those funds do need to be listed that way for financial reporting but a policy or resolution from the board would be good internally. Trustee Anderson suggested the Finance Committee meet to discuss this further.

Motion:

Chair Wasserbuger requested a motion to approve the Agenda, as amended, for the Regular GCCD BOT meeting held today, Wednesday, January 21, 2026.

Motion moved by Josh McGrath and motion seconded by Teri Anderson. Motion carried.

- E. Approval of Consent Agenda for Wednesday, January 21, 2026
 - 1. Minutes of GCCD Regular BOT Meeting Held on December 17, 2025
 [Regular Board of Trustees Meeting Minutes 12-17-2025 - DRAFT.pdf](#)
 - 2. Staffing Report
 [Staffing Report 1-1-2026.pdf](#)
 - 3. Minutes of Special BOT Meeting Held on December 22, 2025
 [Special Board of Trustees Meeting Minutes 12-22-2025 - DRAFT.pdf](#)
 - 4. December 2025 Financials
 [Finance Pack December.pdf](#)

Motion:

Trustee Palmer made a motion to approve the financial report as presented.

Motion moved by Robert Palmer and motion seconded by Josh McGrath.
Motion carried.

II. For the Good of the District

A. Good News from the Trustees

Trustee Williams congratulated the Indiana Hoosiers on their college football championship win last night. Trustee Anderson extended her extreme gratitude to the Tech Department at the college for helping her with her computer when she fell prey to a scam. Chair Wasserburger shared that most of her grandchildren participated in a wrestling tournament and it was a lot of fun.

B. Good News from the College

1. Shaping Wyoming's Future Award Recipient

Dr. Oberlander introduced Brynna Kahl as the winner of the Shaping Wyoming's Future Award recipient. Brynna shared her thanks for all that Gillette College has done for her.

2. President's Circle of Excellence 2026 Award Recipients

Dr. Oberlander introduced Joleen Torres as the Classified Staff of the Year, Ellen Peterson as the Administrative Staff of the Year, and Justin Merryman as Faculty of the Year.

3. Years of Service Awards

Dean Grubb presented the 5 years of service award to: Jared Vance and Marty Brown. Vice President Larsen presented the 10 years of service award to: Maria Guadalupe Ortiz Sanchez and Ma Marina Rodriguez Castellon. Dean Wakefield presented the 10 years of service award to Gwen Reed. Dean Carter presented the 15 years of service award to Rob Livingston and the 20 years of service award to Lisa Arhart.

III. Organizational Reports

A. President's Report - President Oberlander

The Spring 2026 semester started yesterday and headcount report data will be available at the next meeting. Last night the City of Gillette voted to transfer Inspiration Hall and Tanner Village to Gillette College. This concludes the transfer of all buildings and property from the City of Gillette and Campbell County, a culmination of over 50 years leading up to this. Master plan work continues and the second round of stakeholder meetings are being scheduled. The lots that the Enzi Building will be going on need to be re-platted. The HLC Institutional Actions Committee meeting is set on April 14 and the report that is due to them prior is being worked on and will be turned in March 13. Brian Yeager was appointed to the Marna Keuhne Foundation Board. The Energy City Voices have been invited to a national invitational in Nashville. Trustee Palmer suggested looking into an 'educational zone' as the master plan work continues.

B. Gillette College Advisory Board Report - Chair Scott Durgin

Cameron Smith reported on behalf of Chair Durgin who couldn't be in attendance. The board met last week and they got an update from BOCHES about their services and scholarships. They

also learned about the college's CDL program that students in the high schools have been able to access with scholarships from BOCHES.

C. Academic and Student Affairs Report - Dr. Barry Spriggs

Dr. Spriggs shared the work that has been put in to be prepared for the next steps in accreditation with financial aid and the Department of Education. Tenure review is underway and the recommendations will be brought forward next month to the trustees. An orientation was set up for adjuncts and dual and concurrent instructors to ensure quality instruction is consistent across all programs. Veterans Services adopted two families over Christmas and they are starting a Veteran of the Year recognition. The First Year Seminar has run a pilot program and they are reviewing the feedback. The Student Activities office continues to plan wonderful events for the semester. The welding program doubled enrollment this year. 85% of eligible students registered for the spring semester before they left in the fall semester due to a huge push by faculty and staff to get students enrolled. Professional development continues to be a focus with staff and faculty attending conferences and then sharing what they've learned with their co-workers.

D. Student Senate Report - President Tiffany Enamorado

Tiffany started off with the Spark Leadership Series handouts for the speaking series she is coordinating on campus. The Student Senate will be holding elections at the end of March and into April. The Career Closet will have a flash pick up and a student senate meet and greet as well as a personal safety event in conjunction with Officer Mussell and Greg Busch.

E. Climate Assessment Overview - Dr. Cathy Cocks, D. Stafford and Associates

Dr. Cocks presented the findings from the assessment she conducted. Her presentation as well as the full report will be put on The Bridge for all the campus employees to review. Dr. Oberlander said that the Cultural Working Group will also review the results and make any recommendations from the report as well.

IV. Old Business

V. New Business

A. CMAR Contract Approval - Vice President Larsen

Trustee Williams shared thoughts about not choosing Van Ewing Construction which is a local company and he wanted to know why the committee didn't choose Van Ewing Construction for this contract. Trustee Palmer added that as a member of the committee tasked with choosing the company, they had 8 great companies to choose from and at the end of the day the committee came to a consensus on Sampson Construction. He added that local subcontractors will be hired.

Motion:

Chair Wasserburger requested a motion to approve selection of Sampson Construction as successful respondent to Request for Qualifications for purposes of negotiations for contract for Construction Manager at Risk (CMAR) for the Enzi Applied Learning Center to provide preconstruction services and possible construction management services.

Motion moved by Robert Palmer and motion seconded by Josh McGrath. Trustee Williams voted no. Motion carried.

- B. Approval of Depositories (per policy 3000.1) - Vice President Larsen

 [Depository - FNB.pdf](#)

 [Depository - SSB.pdf](#)

Motion:

Chair Wasserburger requested a motion to approve First National Bank and Security State Bank as authorized depository institutions for GCCD funds for the 2026 calendar year.

Motion moved by Josh McGrath and motion seconded by Teri Anderson. Motion carried.

- C. Designation of Newspaper of Record - Gillette NewsRecord - President Oberlander

Motion:

Chair Wasserburger requested a motion to designate the Gillette News Record as the Official Newspaper for the one year term for 2026.

Motion moved by Ellis Day and motion seconded by Robert Palmer. Motion carried.

VI. Committee Reports

- A. Board Committee Assignments - Vice Chair Smith

Trustee Smith shared the committee assignments:

BOCHES - Trustee Anderson, Trustee Day

Finance - Trustee Palmer, Trustee Anderson, Trustee Smith

WACCT - Trustee Day, Trustee Smith

Governance - Trustee McGrath, Trustee Wasserburger, Trustee Smith

Enzi Building Design - Trustee Palmer, Trustee McGrath

ACCT - There will not be anyone on this.

VII. Board Education - Trustee Day

Trustee Day walked through the WACCT website and the Trustee Resources Handbook specifically and pointed out the helpfulness of the funding source pie charts.

VIII. Public Comments

Trevor Larson with Van Ewing Construction shared his appreciation to the board for taking the time to hear him today. He shared that Van Ewing has been here since 1998 and will continue to support the college. He feels like their company is qualified and he doesn't like to see money going out of the

county. He's asking the trustees to look deeper and task it to the committees to value community partnerships in future interview processes.

IX. Upcoming Events

- A. January 29, 2026 - Vision Dinner, 5:30 p.m., City West
- B. February 5, 2026 - Eggs & Issues - 6:30 a.m., Senior Center
- C. February 6, 2026 - SkillsUSA Banquet
- D. February 21, 2026 - Gillette College Rodeo Banquet, 5 p.m., Cam-Plex Energy Hall
- E. March 6, 2026 - Energy City Voices Sonnets and Chocolates
- F. March 10, 2026 - Joint Boards Informational Meeting and Social, 4-5:30 p.m. meeting, 5:30 - 7 p.m. social, Tech Flex
- G. April 10, 2026 - Gillette College Foundation Casino Night
- H. May 8, 2026 - Gillette College Commencement

Trustee McGrath added the SIM Golf Tournament is this Friday, January 23, and May 2 is the annual Booster Club Golf Tournament.

X. Adjourn

Motion:

Chair Wasserburger requested a motion to adjourn.

Motion moved by Nello Williams and motion seconded by Ellis Day. Motion carried.

