



Regular Board of Trustees Meeting Minutes

Gillette College

11/19/2025 11:30 AMMST

@ Technical Education Center, 3251 4-J Road, Gillette, WY 82718

Attendance

Present:

Members: Teri Anderson, Ellis Day, Josh McGrath, Robert Palmer, Larry Smith, Tracy Wasserburger, Nello Williams

Guests: Raveena Devjee, Scott Durgin, Tiffany Enamorado, Dave Horning, David Neri

Administration: Janell Oberlander, Elly Henning, Heidi Gross, Roger Humphrey, Barry Spriggs, Anne Larsen

Staff: Renee Collins, Debbie Craig, Maggie Longo, Evonne Carter, Travis Grubb, Shantel Moore

I. Call to Order

 [Motion Agenda 11-19-2025.doc](#)

A. Pledge of Allegiance

Trustee Anderson lead the pledge.

B. Roll Call

There is a quorum.

C. Additions/Deletions to Agenda for Wednesday, November 19, 2025

Motion:

Chair McGrath requested a motion to approve the Agenda for the Regular GCCD BOT meeting held today, Wednesday, November 19, 2025.

Motion moved by Nello Williams and motion seconded by Teri Anderson. Motion carried.

D. Approval of Consent Agenda for Wednesday, November 19, 2025

1. Minutes of GCCD Regular BOT Meeting Held on October 15, 2025

 [Regular Board of Trustees Meeting Minutes 10-15-2025.pdf](#)

2. Staffing Report

 [Staffing Report 11-1-2025.docx](#)

3. October 2025 Financials

 [Finance Pack October.pdf](#)

Motion:

Chair McGrath requested a motion to approve the Consent Agenda for the Regular GCCD BOT Meeting held today Wednesday, November 19, 2025.

Motion moved by Tracy Wasserburger and motion seconded by Robert Palmer. Motion carried.

II. For the Good of the District

A. Good News from the Trustees

Trustee Smith shared that the college made a fine choice in the new rodeo coach, Casey Rae Sellers. Trustee Wasserburger is thankful for each one of us and the work we're doing to lead the college. Trustee Anderson enjoyed the retreat last week because it was a very productive retreat with a great facilitator. Trustee McGrath's daughter Reece received 2 statewide awards for volleyball.

B. Good News from the College

Dr. Oberlander shared that the Foundation is having their Scholarship Dinner tomorrow night where scholarship winners meet and share a meal with their donors. She added that faculty member Tony Giest as well as several students have received their SkillsUSA Wyoming Statesman Award. Isaac Stene, Montana Clingan, William Lehnen, Dalton McInemey, and Levi Maul were awarded the official certificate and lapel pin in recognition of their achievement. The HR Department has begun the Bridge Builders program to train our future Gillette College leaders with 10 participants in this first round. The President's office hosted a New Employee lunch that was a huge success. Last night at the City Council meeting the Student Senate President gave an update along with Dr. Oberlander's overall college update.

III. Organizational Reports

A. President's Report - President Oberlander

The President yielded her time back to the Chairman because she will touch on items later in the agenda.

B. Gillette College Advisory Board Report - Chair Scott Durgin

The board is busy with their work on the two new committees, the Curriculum Committee and Future Workforce Committee. The officers will be elected soon and some members can go for another term so they'll be figuring that out.

C. Institutional Research Follow-Up - Mr. Roger Humphrey and Dr. Evonne Carter

Roger Humphrey and Dr. Carter went over a slide show presentation of enrollment and program numbers.

 [11-19-25 GCCD Presentation.pdf](#)

D. Student Senate Report - President Tiffany Enamorado

Tiffany and another member of the Student Senate just returned from a leadership conference. She learned that it is important to always put yourself out there because you never know who you will meet. The Senate has recognized a growing need for food security due to the holidays and the government shutdown. They will be assembling 15 food boxes to hand out right before

the Christmas break. They are also excited to help at the Christmas at the College event. Tiffany also spoke at the City Council meeting last night. The Student Senate is looking ahead to the spring semester for another food drive and Career Closet flash pick ups. The Senate members also had a fun team building lunch with their Cabinet mentors which was fun and also very competitive.

IV. Old Business

A. County Building and Property Transfer Update - Dr. Oberlander

The County has received the updated packet from our last board meeting and we will most likely be on the Commissioners agenda next month.

B. HLC Update - Dr. Oberlander

The draft report from the HLC visit has been received and we're awaiting the final report. As soon as the final draft is released it will be shared with the Trustees and then the campus. What the draft report revealed is absolutely phenomenal and we look forward to the final report and celebrating the work that has gone into this effort thus far.

C. Officer Nominations Committee - Chair McGrath

Chair McGrath and Trustee Palmer are going to bring forward their slate of officers at the December meeting.

V. New Business

A. First Reading of Policy 3000.38 - Naming of College Places - Director Gross

Director Gross shared that all of the naming opportunities would produce over \$5 million toward the building which is the amount the Foundation committed to raising.

 [Policy 3000.38 - Naming of College Places Policy - DRAFT.docx](#)

 [Procedure 3000.38 - Naming of College Places - DRAFT.docx](#)

 [251110 Enzi Center Naming Opportunities.pdf](#)

Motion:

Chair McGrath requested a motion to approve the First Reading of Policy 3000.38, Naming of College Places.

Motion moved by Teri Anderson and motion seconded by Nello Williams. Motion carried.

B. First Reading of Policy 4000.14 - Ethical Recruitment in Student Affairs - Vice President Spriggs

 [4000.14 \(Policy\) DRAFT Ethical Standards for Recruitment and Student Affairs.pdf](#)

Motion:

Chair McGrath requested a motion to approve the First Reading of Policy 4000.14, Ethical Recruitment in Student Affairs.

Motion moved by Larry Smith and motion seconded by Teri Anderson. Motion carried.

- C. First Reading of Policy 3000.18 - Capitalization Threshold Update - Vice President Larsen

The Office of Management and Budget has changed the threshold for equipment from \$5,000 to \$10,000 so to avoid having 2 thresholds we would like to change our policy to align with theirs.

 [3000.18 Capitalization Policy UPDATE.pdf](#)

Motion:

Chair McGrath requested a motion to approve the First Reading of Policy Update 3000.18, Capitalization Threshold.

Motion moved by Robert Palmer and motion seconded by Tracy Wasserburger. Motion carried.

- D. Approval for Credit Card Company - Vice President Larsen

 [Credit Card Change Justification 11-19-2025.docx](#)

 [UMBFC fact sheet Original file.pdf](#)

Motion:

Chair McGrath requested a motion to approve the change in credit card banking to UMB Financial.

Motion moved by Nello Williams and motion seconded by Ellis Day. Motion carried.

- E. Foundation Board Member Ratification (Jake Ewing, Taylor Webb) - Director Gross

 [Jake Ewing, Taylor Webb - Foundation Board Member Ratification.docx](#)

Motion:

Chair McGrath requested a motion to ratify the new Foundation Board members, Jake Ewing and Taylor Webb.

Motion moved by Teri Anderson and motion seconded by Nello Williams. Motion carried.

VI. Committee Reports

- A. BOCHES Update - Trustee Anderson, Trustee Day, Executive Director Jeff Wasserburger

Director Wasserburger and Roger Humphrey went over the student survey results. This was the first time the survey was administered and it highlighted some really good information that they will work on incorporating into some changes going forward.

VII. Public Comments

- VIII. Executive session, pursuant to WS 16-4-405 (ii), on matters concerning personnel, action will likely be taken afterward.

Motion:

Chair McGrath requested a motion to enter into executive session pursuant to Wyoming Statute 16-4-405(x) to consider accepting or tendering offers concerning wages, salaries, benefits and terms of employment.

Motion moved by Nello Williams and motion seconded by Ellis Day. Motion carried.

Motion:

The board came out of Executive Session at 1:25 p.m. Chair McGrath requested a motion to make an exception to Policy 4000.10 to afford the same benefit level as outlined in Policy 4000.10 to the Current Director of Adult Basic Education.

Motion moved by Nello Williams and motion seconded by Robert Palmer. Motion carried.

IX. Upcoming Events

- A. November 24, 2025 - PTK Fundraiser Closes, online
 [PTK Fundraiser.pdf](#)
- B. December 4, 2025 - Christmas at the College - 4:30 - 6 p.m., Tech Center
 [Christmas at the College 12-4-2025.pdf](#)
- C. December 5, 2025 - SkillsUSA Community Mixer - 5-8 p.m., Tech Center
 [\[SkillsUSA\] Mixer Flyer 3.pdf](#)
- D. December 6, 2025 - SkillsUSA Breakfast - 8-11 a.m., Tech Center
 [Breakfast FLYer.pdf](#)

X. Adjourn

Motion:

Chair McGrath requested a motion to adjourn.

Motion moved by Teri Anderson and motion seconded by Ellis Day. Motion carried.

A handwritten signature in black ink, appearing to be 'T. Anderson', written in a cursive style.A handwritten signature in black ink, reading 'Larry Smith', written in a cursive style.