



Regular Board of Trustees Meeting Minutes

Gillette College

7/16/2025 11:30 AMMDT

@ 395 Lariat Way, Wright, Wyoming

Attendance

Present:

Members: Teri Anderson, Ellis Day, Josh McGrath, Robert Palmer, Larry Smith, Tracy Wasserburger

Guests: Dave Horning, Jeff Wasserburger

Administration: Janell Oberlander, Elly Henning, Roger Humphrey, Anne Larsen, Barry Spriggs

Staff: Renee Collins, Tyler Buchan, Greg Busch, Debbie Craig, Chrisondra Kern

Absent:

Members: Nello Williams

I. Call to Order

Chair McGrath called the meeting to order.

 [Motion Agenda 7-16-2025.doc](#)

- A. Pledge of Allegiance
- B. Roll Call
- C. Additions/Deletions to Agenda for Wednesday, July 16, 2025

Motion:

Trustee Smith moved to add Approval of Dr. Oberlander's contract to be added to Old Business item B.

Motion moved by Larry Smith and motion seconded by Ellis Day. Motion carried.

Motion:

Chair McGrath requested a motion to approve the Agenda, as amended, for the Regular GCCD BOT meeting held today, Wednesday, July 16, 2025.

Motion moved by Tracy Wasserburger and motion seconded by Teri Anderson. Motion carried.

D. Approval of Consent Agenda for Wednesday, July 16, 2025

- 1. Minutes of GCCD Regular BOT Meeting Held on June 18, 2025

 [Regular Board of Trustees Meeting Minutes 6-18-2025.pdf](#)

- 2. Approval of BOT Executive Session Minutes Held on June 18, 2025

3. Staffing Report

 [Staffing Report 7-1-2025.pdf](#)

4. June 2025 Financials

 [Finance Pack June.pdf](#)

Motion:

Chair McGrath requested a motion to approve the Consent Agenda for the Regular GCCD BOT Meeting held on Wednesday, July 16, 2025.

Motion moved by Larry Smith and motion seconded by Robert Palmer.

Motion carried.

II. For the Good of the District

A. Good News from the Trustees

Trustee Wasserburger shared how happy she is that Trustee Williams is able to watch his grandkids in an elite basketball tournament and that is why he isn't in attendance and what a great reason to be absent. Trustee Palmer shared that today is WyoGives and so many organizations and agencies that are deserving will take donations today and also up until noon tomorrow.

B. Good News from the College

Dr. Spriggs shared that students and faculty continue to be recognized at the national level with rodeo and SkillsUSA. The rodeo teams performed well with two individual champions and a third-place women's team finish. Cooper Filipek won the bareback riding event, and Haiden Thompson won the women's all-around title. The women's team secured 425 points, finishing third overall, while the men's team placed eighth with 440 points. SkillsUSA results were included in the board packet and Gillette College represented well at the competition in Atlanta last month. Applause all around for this great news!

1. College National Finals Rodeo Results

2. National SkillsUSA Competition Results

 [SkillsUSA Results 7-1-2025.docx](#)

III. Organizational Reports

A. President's Report - President Oberlander

Dr. Oberlander shared that she appreciates the time away as she was on vacation and then spent time with her dad before he passed away.

B. Marketing Report - Maggie Longo

Maggie handed out a sticker sheet that new students will receive at orientation. Banners are on many light poles around campus that also designate which buildings they are near. The code of conduct, student hand book and catalog work has been ongoing with Dr. Spriggs' assistant as these get built out for the first time and branded as Gillette College. Different events are also in

the process of re-branding and the items look similar and continuous from spring to fall. The website continues to be a constant work in progress with updates and explanations for students and parents. The website traffic has gone up and our user stays on our website for 3 minutes and 55 seconds, a lot more than the average which is 54 seconds. Digital billboards around town: 48 different ads across 10 screens for over 92,000 minutes. The road ready brochure that goes out to teens has an ad from Gillette College as well as an ad in the Montana spring college guide. Social media targeted ads are up and running on Facebook as well. A viewbook is also coming back into the mix. Athletics will have a weekly email letting subscribers know what specific athletic and host family events are happening that week. Chair McGrath added his appreciation for the economic impact social media posts. Trustee Palmer asked about any plans for putting the fall classes in an insert in the Gillette News Record.

C. Risk Management Report - Greg Busch

Greg has been working with marketing on signage for the areas where weapons are not allowed. All handbooks will be modified to include this information from policy 3000.36. We changed all of the emergency templates for the standard emergency protocol. Alertus messaging training is underway with multiple layers of redundancy to send out messages. The Safety Committee is up and running again and will have recommendations for Dr. Oberlander this fall to improve campus safety. Greg said relationships are being built with all the emergency players around town and they were also present at the tabletop exercise. Active harmer training sessions were attended by all employees and bleeding control training is up next as well as de-escalation training from Chief Deaton.

 [BoT Risk Management Update - June 16,2025.docx](#)

 [SRP-HED-2021-Poster EN.pdf](#)

IV. Old Business

A. Second and Final Reading of Policy 4000.13 - Faculty Credentials - Dr. Spriggs

 [4000.13 Policy - Faculty Credentials.pdf](#)

Motion:

Chair McGrath requested a motion to approve the Second and Final Reading of Policy 4000.13, Faculty Credentials Policy.

Motion moved by Larry Smith and motion seconded by Teri Anderson. Motion carried.

B. Approval of President Oberlander's Contract

Motion:

Chair McGrath requested a motion to approve Dr. Oberlander's contract for 3 years with the changes that were brought forward last month.

Motion moved by Robert Palmer and motion seconded by Tracy Wasserburger. Motion carried.

V. New Business

A. First Reading of Policy 3000.37 - Records Management - Dr. Spriggs

Trustee Palmer asked about references for federal regulations as well. Dr. Spriggs said that could be incorporated.

 [Policy 3000.37 - Records Management.pdf](#)

Motion:

Chair McGrath requested a motion to approve the First Reading of Policy 3000.37, Records Management.

Motion moved by Teri Anderson and motion seconded by Ellis Day. Motion carried.

VI. Committee Reports

A. Enzi Finance Committee Update - Vice President Larsen

Vice President Larsen is sent the first draft of the RFP for bond agencies along with a timeline for the work that still needs to be completed to the committee last week. The next steps are to review the contract with MOA to keep on their timeline to get construction documents started, then review/finalize and issue the RFP. This might take roughly 3 months.

B. Board Education - Trustee Wasserburger

Trustee Wasserburger shared and walked through a handout based off an article in the ACCT magazine about preparing for an emergency as a Board of Trustees (financial crisis, political crisis, unexpected leadership change, etc). Trustee Palmer shared that future tabletop exercise debriefs would benefit from having trustees in the room so everyone can help each other.

 [BOT education Stress Tests - Trustee Wasserburger.pptx](#)

VII. Public Comments

VIII. Upcoming Events

A. August 8, 2025 - Gillette College Foundation Golf Scramble, Bell Nob

 [Golf Scramble.pdf](#)

B. August 26, 2025 - Backyard Bash by the Bridge, 3-7 p.m.

 [Backyard Bash by the Bridge 8-26-2025.pdf](#)

C. September 2, 2025 - Meet the Pronghorns, Pronghorn Field, 6-7:30 p.m.

D. September 4, 2025 - Dinner with Student Senate, location on campus TBD, 6 p.m.

E. October 4, 2025 - Hall of Fame Induction Ceremony, 5 p.m. social hour, 6 p.m. dinner begins, tickets on sale August 11

F. October 27, 28, 2025 - HLC Candidacy Comprehensive Visit

IX. Adjourn

Motion:

Chair McGrath requested a motion to adjourn.

Motion moved by Larry Smith and motion seconded by Tracy Wasserburger. Motion carried.



Larry Smith